



The Parish Clerk, 13 Heywood Close, Alderley Edge, Cheshire. SK9 7PP

Tel: 07429 570902 Email: chorley.clerk@gmail.com

Website: www.chorleypc.org

MEETING OF CHORLEY PARISH COUNCIL
Wednesday 24th January 2018
7.30pm at Lindow Community Primary School

MINUTES

Present: Cllr Barry Durbar (BD Chair of Chorley Parish Council), Cllr Margaret Rainey (MR) & Cllr K Maxwell (KM)
Ward Cllr G Barton
Also Present – Ashley Comiskey Dawson (Clerk)
Two members of the public.

1) Apologies for absence: **18/01**

None.

2) To receive Declarations of interest and requests for dispensation to discuss, or discuss and vote on a matter in which a Member or co-opted Member has a Disclosable Pecuniary or non-pecuniary interest (DPI): **18/02**

None.

3) **Parishioners attendance:** Introduction and opportunity for attendees to share points of Parish interest & Open Forum- Comment and questions concerning items on this agenda may be put to the Council by the public during this period. The maximum time allotted for public speaking is 15 minutes: **18/03**

None.

4) To approve and sign the Minutes of the meeting held on the 06th December 2017: **18/04**

Cllr Maxwell proposed, seconded by Cllr Rainey, that the minutes of the meeting held on the 6th December 2017 be approved and signed.

Resolved: Unanimously.

5) **Matters Arising 18/05**

i. Cemetery Gatehouse – Peaks and Plains interest.

Cllr G Barton noted that he did not have an update on the cemetery gatehouse. Cllr Rainey noted that there appeared to be some work happening at the site, possibly to create a temporary access.

ii. Industrial equipment (and HGV) parking on Knutsford Road.

Mr R Barraclough had contacted VOSA as suggested by councillors present at the last meeting, which had now changed its name to the vehicle standards agency. They had no register of any business at the premises address supplied. Mr R Barraclough also raised the issue with the parking of a white van on Dingle Avenue in the short stay car park. Cllr G Barton said he would look into the traffic restrictions currently in operation at this location. Cllr G Barton also noted that a proposal had come forward for double yellow lining near the shops along the Alderley Edge section of Knutsford road; this was being progressed at CEC.

Cllr G Barton indicated that he and a representative from CE Highways would be able to meet with Cressy's Grains to discuss the signage.

6) **Highways Issues 18/06**

i. Consolidated List attached as a separate spreadsheet.

Cllr Rainey noted that the issue of flooding along Foden Lane has grown steadily worse and that further sink holes have started to appear. Noted that Andy Wilson and Jeremy Hough have visited the location, some temporary

patching works have been done, and that the affected area was due to be looked at in the future, when Highways budget allowed.

The clerk was asked to get an update from Natale Maltese from CE Highways regarding the installation of the new school signs ordered by Simon Wallace.

Cllr Durbar noted that the grid on Brook Lane was still blocked despite him receiving two notifications from CEC that work had been completed on the issue.

7) 16/5587M: Land adjacent to 74 Knutsford Road: 18/07

Cllr Durbar updated all present on the current situation; originally planning permission had been granted for rear access to the property; however after receiving strong objections the parish council agreed to the installation of a visibility splay which would then allow front access to the proposed development. In conjunction with the developer CPC's legal team were drawing up a covenant and S106 agreement to allow this to happen. A commuted sum to be agreed will also be released to CPC upon granting of the planning permission for the development as part of the S106 agreement. The documentation is now with the legal teams of both CPC and the developers.

8) MOTION: To co-opt up to three residents who have expressed interest in becoming members of CPC onto the Parish Council : 18/08

Cllr Maxwell proposed, seconded by Cllr Rainey that Mr R Barraclough be co-opted onto Chorley Parish Council.
Resolved: Unanimously.

Cllr Durbar proposed, seconded by Cllr Rainey that Mr S Watkins be co-opted onto Chorley Parish Council.
Resolved: Unanimously.

Both Mr R Barraclough and Mr S Watkins were co-opted onto Chorley Parish Council; the clerk issued the new members with DPI's to be completed. The clerk will also circulate out the councils standing orders, financial regulations and a copy of the good councillor's guide to the new members.

9) To discuss the changes to the data protection laws under GDPR and its implications for CPC: 18/09

The clerk informed the council as to the latest changes regarding the data protection laws:

The new General Data Protection Regulation (GDPR) replaces the Data Protection Act on May 25th, 2018. GDPR will increase individuals' rights on personal data and will therefore significantly tighten up the rules on privacy and consent. Councils will also need to audit legacy data to identify where it is held, whether consent was granted correctly and will need to delete records where it wasn't or where new consent cannot be obtained. Councils will need to ensure privacy is designed into current and future processes and services. Therefore, GDPR will change the way councils use personal data in the delivery of services.

As part of the implementation of GDPR local councils will need to secure the provision of a Data Protection Officer (DPO). The latest guidance from the public sector policy team at the Information Commissioner's Office (ICO) is that it is unlikely that clerks and Responsible Finance Officers can be the Data Protection Officer (DPO). Therefore, many councils are not going to be able to appoint a DPO internally due to difficulty in identifying any individual with sufficient independence from data controlling, collection, and processing. A DPO can be an external or internal appointment and, inter alia, they must carry out internal audit work to test ongoing compliance with GDPR.

All members present agreed that it would be sensible to appoint an external Data Protection Officer, the clerk would seek quotes and it will be discussed at the next meeting.

10) To discuss the upcoming electrical safety inspection of Chorley street lighting: 18/10

Cllr Durbar informed the council that the Chorley PC owned street lighting was now due it 5 yearly electrical safety inspection. The last inspection cost circa £1,600.00. The clerk was instructed to contact Ian Darlington at CEC to arrange for a quote to be brought back to council. Cllr Durbar also noted that the electricity prices were slowly creeping up and asked the clerk to see if he could switch suppliers or find a better offer. The clerk noted, and confirmed with Cllr G Barton that as of the 1st April 2018 CE Highways were renewing all street lighting across the north of the borough. It was felt by all present that this would be an opportunity to "piggy back" on the work being done by CE Highways to bring the Chorley owned street lighting up to a standard where it could be adopted by CEC.

11) Planning

1) Decided List: 18/11

- a) **15/3851D** - COPPER BEECHES FARM, CHELFORD ROAD, CHORLEY, SK9 7TL -Discharge of Conditions 3 (materials samples) and 4 (landscape works) on appeal decision APP/R0660/A/14/2226833 - planning application 4/0563M Indoor Ménage building – **Awaiting Decision**

- b) **17/4911M** - 48, KNUTSFORD ROAD, ALDERLEY EDGE, SK9 7SF - Installation of air handling units to rear elevation of proposed development in connection with 14/5667M - Demolition of existing building and out-buildings and construction of new place of Christian worship to replicate existing building – **Withdrawn**
- c) **17/5441M** – LAND ADJACENT TO LINGARD COTTAGE, GORE LANE, ALDERLEY EDGE, SK9 7SP – Removal of condition 4 on approved application 17/3090M. - **Awaiting Decision**
- d) **17/5966M** – 7 KNUTSFORD ROAD, ALDERLEY EDGE SK9 7SD – Demolish existing conservatory. Demolish existing flat roof extension to the rear. Build two storey extension to the rear. Extend existing loft conversion with two dormer windows to the front elevation. Build new porch to front with dining room extension. - **Withdrawn**

2) New Applications: 18/12

- a) **17/0432M** – APPEAL - 83 KNUTSFORD ROAD, ROW OF TREES, ALDERLEY EDGE SK9 7SH – Demolish existing dwelling and detached double garage and replace with new dwelling.

'We, Chorley Parish Council, having read the Appeal documentation continue to have no objections to the Application made under Ref. 17/0432M.
Chorley Parish Council.'

- b) **17/5998M** – LAND AT WILLOW GROVE FARM, 60 KNUTSFORD ROAD, ALDERLEY EDGE SK9 7SF – New dwelling (in place of dwelling approved under permission 16/0545M).

'We, Chorley Parish Council formally object to Planning Application No. 17/5998M pertaining to Willow Grove Farm, [60 Knutsford Road](#), Chorley, Alderley Edge. The basis for this decision is that it is our belief that this constitutes over development of the site which has, in recent years, had numerous approvals for dwellings (four in total) on what is Green Belt land. This proposal is to place the applied for property on a completely different footprint and, by doing so we also believe that it would negatively affect the landscape of the area as well as result in an over development. Chorley Parish Council.'

- c) **17/6291M** – 48 KNUTSFORD ROAD, ALDERLEY EDGE, SK9 7SF – Variation of condition 2 on application 14/5667M – Demolition of existing buildings and outbuildings and construction of new place of Christian worship to replace existing building.

'We, Chorley Parish Council, have no objections to the requirements stated in Application No. 17/6291M relating to [48 Knutsford Road, Chorley, Alderley Edge](#).
Chorley Parish Council.'

- d) **18/0003M** – LAND ADJACENT TO 74 KNUTSFORD ROAD, ALDERLEY EDGE, SK9 7SF – Infill development comprising the erection of two dwellings with associated groundworks, services, drainage, landscaping, access arrangements and car parking.

The Parish Council make no comment on this application.

Weekly planning lists – circulated by email

12) Finance 18/13

- i. Cash Book and Bank Reconciliation for financial year 2017/18 to be agreed and signed
- ii. Order of payment of accounts & Cheques to be agreed and signed

Cllr Rainey proposed, seconded by Cllr Maxwell that the order of payment of accounts for January 2018 totalling £697.06 be approved and signed.

Resolved: Unanimously.

Cllr Durbar noted that as CPC had now received the ANSA bill for grass cutting the clerk needed to contact the Rev S Gales for the appropriate refundable portion. Also Cllr Maxwell noted that CPC only received a yearly statement for the Co Operative deposit account and could the clerk arrange for a statement to come quarterly.

13) Notices & Correspondence 18/14

- i. All correspondence has been circulated to all councillors either by hand or via email

Councillors are invited to the town and parish council conference to be held by leader of CE council Cllr Rachael Bailey, this will take place on Tuesday 20th February 2018 at 6:30pm at Westfields, Sandbach. If any member wishes to attend, contact the clerk to arrange. Cllr B Durbar requested his attendance be registered.

Councillors are invited to a parish councillors meeting at Manchester airport to be held on Tuesday 6th March 2018 on site. Cllr M Rainey has requested her attendance to be registered.

14) Date of next meeting 18/15

The date of the next meeting was confirmed for Wednesday 21st March 2018 to be held at 7:30pm at Lindow primary school.

Meeting closed at 8.48pm

**Chairman of Chorley Parish Council
Cllr B Durbar
24th January 2018**