



The Parish Clerk, 13 Heywood Close, Alderley Edge, Cheshire. SK9 7PP

Tel: 07429 570902 Email: chorley.clerk@gmail.com

Website: www.chorleypc.org

MEETING OF CHORLEY PARISH COUNCIL

Wednesday 16th September 2020

7.30pm at the Belmont Suite, Festival Hall, Alderley Edge

MINUTES

PART A

Present: Cllr Richard Barraclough, Cllr Barry Durbar (Chair of Chorley Parish Council) & Cllr Simon Watkins

Also Present – Ashley Comiskey Dawson (Clerk)

1) To receive apologies for absence. 20/054

Apologies received from Councillor Helen Keefe.

2) To receive Declarations of interest and requests for dispensation to discuss, or discuss and vote on a matter in which a Member or co-opted Member has a Disclosable Pecuniary or non-pecuniary interest (DPI): 20/055

None.

3) Parishioner's attendance: Introduction and opportunity for attendees to share points of Parish interest & Open Forum-Comment and questions concerning items on this agenda may be put to the Council by the public during this period. The maximum time allotted for public speaking is 15 minutes: **20/056**

None.

4) To approve and sign the Minutes of the Parish Council meeting held on the 22nd July 2020: 20/057

Cllr Barraclough proposed, seconded by Cllr Watkins to approve and sign the minutes of the Parish Council meeting held on the 22nd July 2020.

Resolved: Unanimously.

5) To receive a report from the PCSO. 20/058

The PCSO was not present.

6) Matters Arising 20/059

- i. Update on cemetery gatehouse. – No new update
- ii. Cllr Barraclough has contacted Cllr Dudley-Jones from Alderley Edge Parish Council who has agreed to run a quarter page article in the October edition of the Alderley Edge Parish newsletter. Extra distribution to Chorley residents to be agreed and possibly paid for by CPC.
- iii. Cllr Barraclough informed the meeting that he had investigated a number of footpaths in the area and had found two not on the O.S. maps. Cllr Barraclough will contact Evan Pedley from CEC to discuss how to progress the public rights of way review. Noted that the deadline for this is 2025.

7) Highways Issues 20/060

- I. Consolidated List attached as a separate spreadsheet. – Updated
- II. Brook Lane grid – blocked – A new case number has been raised for this centrally by CEC to connect the grid to the main sewer system, case reference number is 6864289.
- III. New School signs for Knutsford Road from CE Area Highways Group. Cllr Durbar and Cllr MacFarlane met up with a CE Highways engineer on 14/09/20 to discuss the installation of new school signs, these are to be funded by an allocation of money from the Wilmslow Area Highways group. The engineer is currently working on developing a technical plan for the installation of these signs to be installed on

Knutsford Road on each side of Upcast Lane. It was noted that if there was any money remaining from the allocation it might be possible to organise the installation of a new street name plate for Upcast Lane.

- 8) **MOTION:** To agree that a specific purchase order system is not required by Chorley Parish Council as laid out in the new Model Financial Regulations adopted by CPC in 2019. **20/061**

Cllr Durbar proposed, seconded by Cllr Watkins to agree that the purchase order system as defined in the CPC financial regulations was unnecessary and that section 10.1 be removed.

Resolved: Unanimously.

- 9) **MOTION:** To review the Parish Councils banking arrangements and potentially transfer to online banking with their existing bank. **20/062**

Cllr Watkins proposed, seconded by Cllr Barraclough that the necessary banking forms be agreed and signed to transfer CPC accounts to an online banking system. The clerk to set payments up and two user authorisations following agreed order of payments at CPC meetings.

Resolved: Unanimously.

10) Planning

1) **Decided List: 20/063**

- a) 20/0729M – Trafford House Farm, Beswicks Lane, Alderley Edge SK9 7SN – Construction of 1no. Two-storey replacement dwelling and double garage. **Awaiting Decision.**
- b) 20/2104M 63, KNUTSFORD ROAD, ALDERLEY EDGE, ALDERLEY EDGE, CHESHIRE, SK9 7SH - Variation of condition2 on approval 19/5053M. **Approved with conditions.**
- c) 20/2172M Oswald Farm Mews, CHELFORD ROAD, ALDERLEY EDGE, SK9 7TJ - Prior Notification of change of use of agricultural building to dwelling. **Withdrawn.**
- d) 20/2468M - Land to which the application relates is, Field adjacent to Birch House, Gore Lane, Alderley Edge, SK9 7SP - Proposed PV Ground Mounted Solar Panel Installation. **Awaiting Decision.**
- e) 20/2738M - THE BUNGALOW, FIELDS FARM GREEN LANE, ALDERLEY EDGE, CHESHIRE, SK9 7UW – Detached garden store with garages, porch canopy and external alterations. **Awaiting Decision.**

2) **New Applications: 20/064**

- a) 20/3443M Oswald Farm Mews, CHELFORD ROAD, ALDERLEY EDGE, SK9 7TJ – Barn conversion to dwelling.

Chorley Parish Council have no objection to the application for proposed Barn Conversion to Dwelling on planning application 20/3443M.

However we would like to query the proposed access to the site which is via a Farm track/Public Right of Way. Has this access been previously approved and does it conform to Highway regulations. Previous access to this building would have been via Oswald Farm drive.

Weekly planning lists – circulated by email

11) **Finance 20/065**

- i. Cash Book and Bank Reconciliation for financial YTD 2020/21 to be agreed and signed
- ii. Order of payment of accounts & Cheques for September 2020 to be agreed and signed

Cllr Watkins proposed, seconded by Cllr Durbar to approve the cash book and bank reconciliation YTD 2020/21 and order of payment of accounts for September 2020 totalling £322.31.

Resolved: Unanimously.

12) **Notices & Correspondence 20/066**

- i. All correspondence has been circulated to all councillors either by hand or via email
- ii. An invitation has been received for a representative of CPC to attend the next meeting of the Wilmslow Area Highways Group on 29th October. – Cllr Watkins / Cllr Barraclough to attend.
- iii. An invitation has been received for any member interested in the ongoing project at Lindow Moss. – Cllr Barraclough has indicated an interest, clerk to follow up with the clerk to Wilmslow Town Council.
- iv. A resident has contacted the Parish Council to enquire about a speed review on Chelford Road – this has been passed to Ward Councillors. – Cllr Goldsmith is looking into the matter.

13) **Date of next meeting 20/067**

Wednesday 21st October 2020.

PART B

Pursuant to the Public Bodies (Admissions to Meetings) Act 1960, members of the press and public will be excluded from this part of the meeting on the grounds of the confidential nature of the business.

14) To review the clerks remuneration after three years completed service in August. 20/068
Close of Meeting

The clerk approached ChALC after a request for information on the NJC pay scales and ChALC provided CPC with a job role review for the clerk to CPC.

It was resolved unanimously that the clerk be moved from the current SCP 11 to the maximum SCP 13.

Meeting closed at 8:06pm

Chairman of Chorley Parish Council
Cllr B Durbar
16th September 2020

Date Raised	Action	Cllr / Officer Responsible	Target Date for completion
22-07-20	Update on missing TRO's from Ward Councillors	Cllr MacFarlane / Cllr Goldsmith / Cllr Crane	CPC to follow up with Cllr MacFarlane.
19-04-16	Use of Cemetery Gatehouse	Cllr Durbar / MacFarlane	Awaiting response from Area Highways Officer.
22-07-20	White lining on Dingle Avenue	Clerk / Jeremy Hough	Awaiting response from Area Highways Officer.
01-10-17	Foden Lane - Flooding	Andy Wilson CE Flood Risk	Awaiting response from Area Highways Officer.
01-06-18	Foden Lane - Bracken (Regular cutting by CE over three years)	CE LHO - Jeremy Hough	Awaiting response from Area Highways Officer.
04-03-20	Sink hole on Foden Lane	Jeremy Hough / CE Highways / HSE	Awaiting response from Area Highways Officer.
??	Grid outside Avocet Steel - Flooding Brook Lane RAB - UU pipe connection	UU / CE Highways	New Case reference received: 6864289.
04-03-20	School Sign Installation - Knutsford Road CPC to purchase new signs	Cllr Durbar / CE Highways - N. Maltese / clerk	CE Highways engineer preparing detailed design. Funds allocated through Wilmslow AHG.
22-07-20	Liaise with Cllr C Browne regarding speed reduction measures on Knutsford Road.	CPC / Cllr Browne / Cllr Goldsmith	ASAP Cllr Goldsmith has made internal request to CEC for a contact name for the Cheshire East Road Safety Executive Board.
16-09-20	Speed review of Chelford Road.		