



The Parish Clerk, 13 Heywood Close, Alderley Edge, Cheshire. SK9 7PP
Tel: 07429 570902 Email: chorley.clerk@gmail.com
Website: www.chorleypc.org

MEETING OF CHORLEY PARISH COUNCIL ANNUAL VILLAGE MEETING
Wednesday 11th October 2017
7.30pm at Lindow Community Primary School

MINUTES

Present: Cllr Barry Durbar (BD Chair of Chorley Parish Council), Cllr Margaret Rainey (MR) & Cllr K Maxwell (KM)

Also Present – Ashley Comiskey Dawson (Clerk)
Two Representatives from Cheshire East Highways
No members of the public.

- 1) The meeting began with a Highways hour presentation from officers of CE Highways department: **17/87**

Wayne Ashdown, Network manager and Simon Wallace, Network engineer from CE Highways attended the meeting and gave a presentation on the work that was being undertaken by the highways team. A copy of this presentation has been requested, and once received will be circulated to all councillors. They noted the report it/ track it system which was in operation and could be used through the Highways website to log problems and defects affecting all aspects of the network. During 16/17 37,000 enquires had been resolved using this system. Throughout the presentation and during discussions afterwards the following problems highlighted by CPC were relayed to the representatives. The bulk of these issues are identified by the councils consolidated highways issues spreadsheet. RHS, and brown signs were the responsibility of Simon Wallace, he noted the prevalence of this signage clutter in Chorley and will address it. The routine maintenance of the network was discussed and the representatives stated that A Roads were inspected up to six times per year, Urban footways twice per year and rural roads once per year. They stated that it was through a strong relationship with parish councils that problems could be highlighted, relayed to them and addressed as rural areas were only sporadically inspected. Simon Wallace noted that a pavement / grass verge parking ban could be achieved through the area highways partnership by representation from the ward member; theoretically with their support a traffic order could be introduced to alleviate this problem.

Wayne Ashdown indicated that the highways team won't inspect or deal with Byways in the same manner as tarmacked (or metalled) roads. Any defects occurring along byways needed to be reported. The problem with the bracken growth on Foden Lane could be dealt with, again through the area highways partnership, jobs up to £10,000 in cost can be relayed to the partnership by the local ward member and addressed in this manner.

The issue of the three gullies also on Foden Lane, should be addressed to Andy Wilson from the Highways flood enforcement team.

Noted that currently there was an overarching parking strategy review taking place across Wilmslow and Alderley Edge areas and therefore, no new parking restrictions were going to be dealt with until this review is completed.

The issue of the lack of school signage on the B5085 Knutsford Road was addressed, and Simon Wallace agreed that he would order these immediately to be installed ASAP. Bollards at the end of Upcast Lane were asked to be retained by councillors, CPC was to send a letter to Simon Wallace confirming this.

The question of HGV signage was raised for outside the entrance to Cressy's Grains, however, the parish council was informed that CE Highways were unable to provide these.

Periodic road closures were discussed at some length by all in attendance and the correct procedure was explained by Wayne Ashdown.

It was agreed by all that the Highways hour presentation had been very useful and the councillors felt that they had learned a great deal. CPC and CE highways would continue to cooperate in this manner and it was agreed that the consolidated highways list would be monitored and Highways representatives would attend a future meeting in 12 to 18 months' time to review progress being made.

2) Apologies for absence: 17/88

None.

3) To receive Declarations of interest and requests for dispensation to discuss, or discuss and vote on a matter in which a Member or co-opted Member has a Disclosable Pecuniary or non-pecuniary interest (DPI): 17/89

None.

4) Parishioners attendance: Introduction and opportunity for attendees to share points of Parish interest & Open Forum- Comment and questions concerning items on this agenda may be put to the Council by the public during this period. The maximum time allotted for public speaking is 15 minutes: **17/90**

None.

5) To approve and sign the Minutes of the meeting held on the 20th September 2017: 17/91

Cllr Maxwell proposed, seconded by Councillor Rainey that the minutes of the CPC council meeting held on 20th September 2017 be approved and signed.

Resolved: Unanimously

6) Matters Arising 17/92

- i. Street Lighting - Item to be removed.
- ii. Enforcement Issues – Item to be removed.
- iii. Cemetery Gatehouse – Peaks and Plains interest
- iv. Pavement Parking – Item to be removed.

7) Highways Issues 17/93

- i. Consolidated List attached as a separate spreadsheet.
The consolidated list of highways issues was dealt with in considerable depth under item 1 and the information from the spreadsheet has been given to the representatives from CE highways in attendance.

8) 16/5587M: Land adjacent to 74 Knutsford Road: 17/94

This application has yet to be decided by CE planning, once an outcome from planning has been received it was agreed that the parish council would hold an extra ordinary meeting to discuss.

9) Bridleways (Item added by Cllr Rainey): 17/95

It was agreed, without a vote, by all present that Cllr Rainey would become the councillor responsible for bridleways within the parish. Cllr Rainey will inspect these bridleways and report any defects noted back to the council.

10) Recruitment of councillors to CPC: 17/96

Cllr Maxwell believed it would be an opportune time to create a parish council newsletter which could be distributed to all residents. This newsletter could direct parishioners to the council's new website, ask for volunteers for the community speed watch scheme and use the opportunity to recruit any potential residents wishing to become members of the parish council. Cllr Maxwell and the clerk will begin working on this.

11) MOTION: To adopt the council's press and media policy: 17/97

Cllr Durbar proposed, seconded by Cllr Maxwell to adopt the draft press and media policy as circulated.

Resolved: Unanimously.

12) MOTION: To adopt the councils Data Protection Policy: 17/98

Cllr Durbar proposed, seconded by Cllr Rainey to adopt the draft data protection policy as circulated.

Resolved: Unanimously.

13) MOTION: To adopt the councils Documents Retention Policy: 17/99

Cllr Durbar proposed, seconded by Cllr Maxwell to adopt the draft documents retention policy as circulated.

Resolved: Unanimously.

14) Planning

- a) Decided List: **17/100**

- i. **14/1349M** - OSWALD FARM MEWS, CHELFORD ROAD, CHORLEY, SK9 7TJ - New agricultural building – **Finally Disposed of.**
- ii. **15/3851D** - COPPER BEECHES FARM, CHELFORD ROAD, CHORLEY, SK9 7TL -Discharge of Conditions 3 (materials samples) and 4 (landscape works) on appeal decision APP/R0660/A/14/2226833 - planning application 4/0563M Indoor Ménage building – **Awaiting Decision**
- iii. **16/5587M** - LAND ADJACENT 74, KNUTSFORD ROAD, ALDERLEY EDGE, SK9 7SF- Infill development comprising the erection of two dwellings with associated groundworks, services, drainage, landscaping, access arrangements and car parking – **Awaiting Decision – Target Date 06/10/17**
- iv. **17/2430M** – Willow Grove Farm Knutsford Road – Extension to accommodation. **Approved with Conditions**
- v. **17/3223M** – 7A Knutsford Road, Row of Trees, Alderley Edge SK9 7SD – Small porch. **Approved with Conditions.**

b) New Applications: 17/101

- i. **17/4911M - 48, KNUTSFORD ROAD, ALDERLEY EDGE, SK9 7SF** - Installation of air handling units to rear elevation of proposed development in connection with 14/5667M - Demolition of existing building and out-buildings and construction of new place of Christian worship to replicate existing building

The Parish Council have no objection to this application.

- ii. **17/4905M - 48, KNUTSFORD ROAD, ROW OF TREES, ALDERLEY EDGE, SK9 7SF** - Variation of conditions 2 & 6 on approval 14/5667M for demolition of existing building & outbuildings and construction of new place of worship to replicate existing building

The Parish Council have no objection to this application.

Weekly planning lists – circulated by email

15) Finance 17/102

- i. Cash Book and Bank Reconciliation for financial year 2017/18 to be agreed and signed
- ii. Order of payment of accounts & Cheques to be agreed and signed

Cllr Durbar proposed, seconded by Cllr Maxwell to agree and sign the accounts for payment for October 2017 totalling £443.56. Also, the September 2017 bank reconciliation, and cashbook.

Resolved: Unanimously.

16) Notices & Correspondence 17/103

- i. All correspondence has been circulated to all councillors either by hand or via email

17) A.O.B 17/104

- i. ChALC (AGM) Meeting – Cllrs Durbar and Maxwell to attend on 19th October 2017.

18) Dates of meetings 2017: 17/105

- 6th December 2017

Close of Meeting

Meeting closed at 9.44pm