



The Parish Clerk, 13 Heywood Close, Alderley Edge, Cheshire. SK9 7PP  
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MEETING OF CHORLEY PARISH COUNCIL  
Wednesday 04<sup>th</sup> September 2019  
7.30pm at Lindow Community Primary School

### MINUTES

Present: Cllr Barry Durbar (Chair of Chorley Parish Council), Cllr Margaret Rainey, Cllr Simon Watkins & Cllr Helen Keefe (following item 19/82)  
Also Present – Ashley Comiskey Dawson (Clerk)  
One PCSO

### PART A

1) **Apologies for absence: 19/76**

Apologies received from Cllr Barraclough.

2) **To receive Declarations of interest and requests for dispensation to discuss, or discuss and vote on a matter in which a Member or co-opted Member has a Disclosable Pecuniary or non-pecuniary interest (DPI): 19/77**

None.

3) **Parishioner's attendance:** Introduction and opportunity for attendees to share points of Parish interest & Open Forum- Comment and questions concerning items on this agenda may be put to the Council by the public during this period. The maximum time allotted for public speaking is 15 minutes: **19/78**

None.

4) **To approve and sign the Minutes of the Parish Council meeting held on the 03<sup>rd</sup> July 2019: 19/79**

Cllr Watkins proposed, seconded by Cllr Rainey to approve and sign the minutes of the Parish Council meeting held on the 03<sup>rd</sup> July 2019.

**Resolved: Unanimously.**

5) **To receive a report from the PCSO. 19/80**

The PCSO informed councillors of the following incidents:

16/07 there was a Road Traffic Collision on Knutsford Road – the cause was accidental.

27/07 there was alarm activation at a property on Knutsford Road.

15/08 there was reported damage to fence panels made by two properties on Knutsford Road – cause was a number of youths leaving a house party.

The TruCam was deployed five times and received 43 activations, noted that the PCSO forwards all of these through to the team at police HQ who decide on the process of prosecution of offenders.

Noted that the school holidays have finished and the PCSO will be heightening his patrols at both school start and finish time to discuss any parking issues with parents.

6) **To receive any updates from the Wilmslow West and Chorley Ward Councillors. 19/81**

The Chair noted the absence of both Wilmslow West and Chorley Councillors.

7) **MOTION: To co-opt a resident who has expressed interest in becoming a member of CPC onto the Parish Council: 19/82**

Cllr Durbar proposed, seconded by Cllr Watkins to co-opt Helen Keefe as a new member of CPC following the departure of Cllr Kim Maxwell. Cllrs unanimously agreed to co-opt Helen Keefe onto the Parish Council and she signed the declaration of acceptance of office.

**Resolved: Unanimously.**

**8) Matters Arising 19/83**

- i. Cemetery Gatehouse – Peaks and Plains interest. – No update. Cllr MacFarlane had also received no further update. Cllr Rainey showed all present some photographs of the gatehouse showing further deterioration of the gatehouse. The clerk was asked to write to AEPC and Cllr Craig Browne to ask if they could also apply some further pressure to CEC regarding the issue.
- ii. Parish Council cluster meeting and attendance. – There has been no further contact with Barbara Thorpe of NAPC regarding the cluster meeting. The clerk had spoken to the clerk to AEPC who noted that she understood the meeting would be taking place at the Festival Hall. The clerk is to contact Barbara Thorpe to clarify the situation.
- iii. Use of SID data on Knutsford Road to request traffic calming measures from CEC. – SID data collection is ongoing; the clerk will approach CEC highways with the current data and seek a way forward on the issue.
- iv. Payment for the new Chorley Village Sign. – Noted that the clerk has sent a number of emails to David Savage requesting payment, and also a very detailed email including invoice, deed of covenant, pictures of the sign and the email trails with David Savage authorising every stage of the works to PAG Ventures. No response has been received. Cllrs were in agreement that the clerk would issue one final letter directly to David Savage making a request for payment and that if this was not forthcoming a motion will be added to the October meeting agenda to proceed with the matter through the small claims court.

**9) Highways Issues 19/84**

- i. Consolidated List attached as a separate spreadsheet. – Updated

Noted that the Lining at Dingle Avenue has still not been completed, also the road sweeping at the Brook Lane RAB has not been completed by ANSA.

The clerk will conduct a search of Highways repairs request to determine those issues outstanding.

Update on Street lighting replacement, CE are currently struggling to replace concrete street light columns borough wide – old column stumps are being left next to newly installed steel columns. This has had an adverse effect on the street light replacement programme for CPC. Until the street light replacement programme is fully completed we are unable to obtain a reduction in electricity charges from ENW Clerk will request a formal update from CE Highways.

**10) To discuss the outstanding enforcement issues. 19/85**

The Outstanding issues were noted:

Mr Gedroge Carr Lane 99/0310E

A caravan at Common Carr Farm – occupied 04/00005E

Mr Scott's Blue Barn on Carr Lane 10/2008P

Mr Sergeants Mobiles and Caravans at Laburnum Farm on Knutsford Road 08/00075E

Static Caravan at 60 Knutsford Road Enforcement Reference 18/0074E

**11) To discuss the 2019 election survey for clerks and councillors. 19/86**

Noted that all Councillors and the clerk received this on 08/08/19. Councillors and clerk can follow the link and complete themselves.

**12) MOTION: To adopt the new model financial regulations. 19/87**

Cllr Rainey proposed, seconded by Cllr Watkins to defer this item until the next meeting.

**Resolved: Unanimously.**

**13) To discuss the new owners deed of covenant for Land at no.74 Knutsford Road. 19/88**

Cllr Durbar received an email from Dee Dewhurst to inform him that the deed had now been transferred to the new owner of the property. Also clarified that the clerk had received the hard copies sent to Macclesfield town hall.

**14) Planning**

**1) Decided List: 19/89**

- a) 19/1184M – Land at 60 Knutsford Road, Alderley Edge SK9 7SF – Demolition of stables and construction of a new dwelling. – **Approved with Conditions.**
- b) 19/2158M – 1 Carr Lane, Alderley Edge SK9 7SL – Construction of glazed link between house and garage and conversion of garage into habitable accommodation. – **Awaiting Decision.**
- c) 19/3083M – Birch House, Gore Lane, Alderley Edge SK9 7SP – Construction of a single storey domestic outbuilding and associated paving. – **Approved with Conditions.**

**2) New Applications: 19/90**

None.

Weekly planning lists – circulated by email

**15) Finance 19/91**

- i. Cash Book and Bank Reconciliation for financial year 2019/20 to be agreed and signed
- ii. Order of payment of accounts & Cheques for September 2019 to be agreed and signed

Cllr Durbar proposed, seconded by Cllr Rainey to agree and sign the Cash Book, Bank Reconciliation and Order of accounts for payment for September 2019 totalling £399.95.

**Resolved: Unanimously.**

**16) Notices & Correspondence 19/92**

- i. All correspondence has been circulated to all councillors either by hand or via email

**17) Date of next meeting 19/93**

The date of the net meeting was confirmed as 23<sup>rd</sup> October 2019.

**PART B**

Pursuant to the Public Bodies (Admissions to Meetings) Act 1960, members of the press and public will be excluded from this part of the meeting on the grounds of the confidential nature of the business.

**18) To review the clerks remuneration after two years completed service in August 2019. 19/94**

**Close of Meeting**

Noted that the NALC SCP scales have been updated.

The clerk was on Old SCP 20 and Councillors agreed to move the clerk onto SCP 21.

Old SCP 20 is New SCP 9 Councillors agreed to move the clerk onto New SCP 11.

Cllr Rainey proposed, seconded by Cllr Durbar.

**Resolved: Unanimously.**

**Meeting closed at 8:32pm**

**Chairman of Chorley Parish Council**

**Cllr B Durbar**

**04<sup>th</sup> September 2019**