



The Parish Clerk, 13 Heywood Close, Alderley Edge, Cheshire. SK9 7PP

Tel: 07429 570902 Email: chorley.clerk@gmail.com

Website: www.chorleypc.org

ANNUAL MEETING OF CHORLEY PARISH COUNCIL

Wednesday 11th May 2022 at 7.15pm

The meeting was held at Lindow Primary School, Chorley, Alderley Edge.

MINUTES

Present: Cllr Richard Barraclough, Cllr David Connor, Cllr Barry Durbar (Chair of Chorley Parish Council), Cllr Margaret Rainey & Cllr Christa Gould
Also, Present – Ashley Comiskey Dawson (Clerk)

1) To elect a Chair to Chorley Parish Council and sign the declaration of acceptance of office. 22/045

Cllr Rainey nominated Cllr Durbar, seconded by Cllr Gould to be elected Chair of Chorley Parish Council.

Resolved: Unanimously.

Cllr Durbar was duly elected Chair of Chorley Parish Council and signed the declaration of acceptance of office.

2) Apologies for absence: 22/046

Apologies received from Cllr Beever.

3) To receive Declarations of interest and requests for dispensation to discuss, or discuss and vote on a matter in which a Member or co-opted Member has a Disclosable Pecuniary or non-pecuniary interest (DPI): 22/047

None.

4) Parishioners' attendance: Introduction and opportunity for attendees to share points of Parish interest & Open Forum-Comment and questions concerning items on this agenda may be put to the Council by the public during this period. The maximum time allotted for public speaking is 15 minutes: **22/048**

None.

5) To elect a Vice-Chair to Chorley Parish Council and sign the declaration of acceptance of office. 22/049

Cllr Durbar nominated Cllr Barraclough, seconded by Cllr Connor to be elected Vice-Chair of Chorley Parish Council.

Resolved: Unanimously.

Cllr Barraclough was duly elected Vice-Chair of Chorley Parish Council and signed the declaration of acceptance of office.

Noted that Cllr Beever had also expressed an interest in becoming Vice-Chair and Councillors felt that the role should fall to her next year.

6) To elect a Chair to the Councils Planning committee. 22/050

Cllr Durbar nominated Cllr Rainey, seconded by Cllr Barraclough to chair the council's planning committee.

Resolved: Unanimously.

7) Appointments to areas of responsibility. 22/051

- i. CHALC – Cllr Durbar
- ii. Lindow Trust – Cllr Gould
- iii. The Police Forum – Cllr Durbar
- iv. Footpaths and Tree Warden – Cllrs Rainey & Connor

- v. **Bridleways & Byways – Cllr Rainey**
- vi. **Highways – Cllr Connor**
- vii. **Chorley Chat /Website – Cllr Beever**
- viii. **Airport Liaison – Cllr Gould**
- ix. **Lindow Moss Partnership – Cllr Barraclough**

8) To approve and sign the Minutes of the meeting held on the 06th April 2022: 22/052

Cllr Rainey proposed, seconded by Cllr Connor to approve, and sign the Minutes of the meeting held on the 06th April 2022.

Resolved: Unanimously.

9) Matters Arising 22/053

- i. Position of TROs within Chorley. – CE are currently running a consultation in respect to all TROs in CE.
- ii. To confirm CPCs arrangements for having a Christmas tree in 2022 before full cost agreement at the May meeting. – Clerk noted that following an approach to CE Property, CE denied ownership of the land at Dingle Avenue. Cllr Conner presented some figures regarding the purchase of a Christmas Tree and Barrel at the location. The clerk further noted that the Cherry Trees adjacent to Knutsford Road just prior to Dingle Avenue were appropriate for wrapping with Christmas lights and was pursuing a quote for this if it were of interest to councillors (there was also power available at the location from a Chorley PC owned street light column), the project could also be undertaken in-house if necessary. Councillors were in favour of having the trees wrapped at the location as this would be a permanent install with at least five years lifespan.
- iii. To discuss the Chorley Village Hall BBQ event. – No new information.

10) Highways Issues 22/054

- I. Consolidated List attached as a separate spreadsheet. – Updated
- II. Grids in Chorley Parish – Clerk to contact highways directly regarding the lack of action.
- III. Pavements – Incursions and overgrowth – possibility of CPC handyman to address.
- IV. Posts on Upcast Lane – CE Highways to reinstate – ongoing, recent update from CEC shows “Action Scheduled.”
- V. Flooding of Foden Lane - Ongoing
- VI. Sink Hole on Foden Lane - Ongoing

11) To Review the Council’s level of insurance provision and agree a new insurance contract. 22/055

Cllr Durbar proposed, seconded by Cllr Rainey (currently on a long-term agreement).

Resolved: Unanimously.

12) To review and agree the Parish Council's 2022/23 Risk Assessment. 22/056

Cllr Durbar proposed, seconded by Cllr Gould to agree the Parish Council's 2022/23 Risk Assessment.

Resolved: Unanimously.

13) To receive and respond to the internal auditor’s report for 2021/22. 22/057

Cllr Durbar proposed, seconded by Cllr Rainey to agree the Internal Auditors report for 2021/22.

Resolved: Unanimously.

14) To review the Council’s Standing Orders. 22/058

Item deferred to a future date without a vote as NALC are currently in the process of updating the Model Standing orders and Financial Regulations.

15) To review the Council’s Financial Regulations. 22/059

Item deferred to a future date without a vote as NALC are currently in the process of updating the Model Standing orders and Financial Regulations.

16) To appoint an Internal Auditor. 22/060

JDH Business Services was unanimously agreed to be the council's internal auditor without a vote.

17) To review the council asset register. 22/061

Cllr Durbar proposed, seconded by Cllr Rainey to agree the council's asset register.

Resolved: Unanimously.

- 18) MOTION: To agree a Service Level agreement with a provider for handyman / gardening services for one day per month services or 10 hours per month, up to a maximum of £250.00/month or total contract value of £3,000.00 per annum for a period of one year. 22/062**

Following discussion of quotations received and the work which ultimately needed to be carried out and on a value for money basis; Cllr Connor proposed, seconded by Cllr Gould to agree a Service Level Agreement with Home Assist for 10 hours per month, up to a maximum of £250.00/month or total contract value of £3,000.00 per annum for a period of one year.

Resolved: Unanimously.

- 19) MOTION: To agree the installation of a new Christmas tree socket, Christmas lights and column conversion for electrical supply at Dingle Avenue up to a maximum cost of £2,000.00. 22/063**

Following earlier discussion, this item was deferred without a vote until the next meeting, although it was felt that the wrapping of the Cherry Trees and new electrical connection would be similar in cost.

20) Planning

1) Decided List: 22/064

- a) 20/5604M Land at, PROSPECT LANE, ALDERLEY EDGE – **Awaiting Decision.**
- b) 20/5391M Foden House, FODEN LANE, ALDERLEY EDGE, SK9 7SX – **Refused.**
- c) 21/0107M 2, PROSPECT COTTAGES, PROSPECT LANE, ALDERLEY EDGE, SK9 7ST – **Awaiting Decision.**
- d) 21/0262M PLUM TREE COTTAGE, GORE LANE, ALDERLEY EDGE, WILMSLOW, CHESHIRE, SK9 7SP – **Awaiting Decision.**
- e) 20/2468M - Land to which the application relates is, Field adjacent to Birch House, Gore Lane, Alderley Edge, SK9 7SP - Proposed PV Ground Mounted Solar Panel Installation. **Awaiting Decision.**
- f) 21/2299M BROOM HOUSE, CHELFORD ROAD, ALDERLEY EDGE, WILMSLOW, CHESHIRE, SK9 7TQ - Chorley Parish Council have no objections to Planning Application No. 21/2299M **Awaiting Decision.**
- g) 21/3209M Davenport House Cottage, CARR LANE, ALDERLEY EDGE, SK9 7SL **Awaiting Decision.**
- h) 21/3208M Davenport House Cottage, CARR LANE, ALDERLEY EDGE, SK9 7SL **Awaiting Decision.**
- i) 21/3844M Alderley Edge W W T W, CARR LANE, ALDERLEY EDGE, SK9 7SL. **Approved with conditions.**
- j) 21/5419M 5A, KNUTSFORD ROAD, ALDERLEY EDGE, SK9 7SD. **Awaiting Decision.**
- k) 21/5385M 100, KNUTSFORD ROAD, ALDERLEY EDGE, SK9 7SW. **Awaiting Decision.**
- l) 21/6343M 36, KNUTSFORD ROAD, CHORLEY, ALDERLEY EDGE, WILMSLOW, CHESHIRE, SK9 7SF. **Awaiting Decision.**
- m) 21/6475M Land Off, KNUTSFORD ROAD, ALDERLEY EDGE **Awaiting Decision.**
- n) 22/0085M 67-69, KNUTSFORD ROAD, ALDERLEY EDGE, SK9 7SH **Awaiting Decision.**
- o) 22/0427M Tanyard Farm, CHELFORD ROAD, ALDERLEY EDGE, SK9 7TQ **Awaiting Decision.**
- p) 22/0441M RED BEECH HOUSE, 78, KNUTSFORD ROAD, ALDERLEY EDGE, SK9 7SF **Awaiting Decision.**
- q) 22/0599M 62, Knutsford Road, Alderley Edge, SK9 7SF **Awaiting Decision.**
- r) 20/5475M Alderley Edge W W T W, Carr Lane, ALDERLEY EDGE, SK9 7SH **Approved with conditions.**

2) New Applications: 22/065

- a) 22/1093M CHRISTOPHER JACKSON LTD, KNUTSFORD ROAD, ALDERLEY EDGE, ALDERLEY EDGE, CHESHIRE, SK9 7RX

We Chorley Parish Council, have no objections to the Application made under reference No. 22/1093M Christopher Jackson Ltd, Knutsford Road, Alderley Edge. Cheshire. We do, however, have a number of concerns regarding the traffic safety of those delivering, collecting, and shopping at the premises once it is a tile and associated product outlet. The location is very close to a busy mini roundabout which currently takes a large quantity of traffic either travelling through the area and/or those using the services of the Beauty Salon and Horticultural sales shop which are both close by. It would be helpful, if permission were granted that the road lineage be re-established so that traffic will adhere to the no stopping, no waiting areas. (The lineage is currently very faint and could be misunderstood) It would also be helpful to understand how the Applicant will manage safely deliveries and the unloading of materials so that there is minimum risk to traffic. May we suggest that as part of the permission that the Applicant is asked to provide a detailed plan for Customer parking, deliveries, and collections. Chorley Parish Council.

- b) 22/1546M South Paddocks Stables, Carr Lane, ALDERLEY EDGE, SK9 7SL

Weekly planning lists – circulated by email

21) Finance 22/066

- i. Cash Book and Bank Reconciliation for financial year to date 2022/23 to be agreed and signed
- ii. Order of payment of accounts BACS & Cheques for May & June 2022 to be agreed and signed

Cllr Rainey proposed, seconded by Cllr Durbar to agree, and sign the Cash Book and Bank Reconciliation for financial year to date 2022/23 and the order of payment of accounts for May and June 2022 totalling £1,356.05.

Resolved: Unanimously.

22) Notices & Correspondence 22/067

- i. All correspondence has been circulated to all councillors either by hand or via email

23) Date of next meeting 22/068

The date of the next meeting was confirmed as 20th July 2022.

Meeting closed at 8:36pm

Chairman of Chorley Parish Council
Cllr B Durbar
11th May 2022

Date Raised	Action	Cllr / Officer Responsible	Target Date for completion
22-07-20 06-04-22	Update on missing TROs from Ward	CE have now launched a consultation which will replace the existing TROs or lack thereof throughout the borough.	ASAP
22-07-20	White lining on Dingle Avenue	Clerk / CE Highways	Unfortunately, no funding for the CRCT works at this present time however, such issues on the network are noted and this location been one of them, all such issues considered on a priority-
19-01-22	Use of Area Highways funds up to £600.00	Cllr Mark Goldsmith	

			based approach.
01-10-17	Foden Lane - Flooding	Andy Wilson CE Flood Risk – Andy Simpson	Awaiting response from Area Highways Officer. See Sink Hole – Foden Lane
01-06-18	Foden Lane - Bracken (Regular cutting by CE over three years)	CE LHO – CE Highways	This location should be on the vis-cut, I have sent an email to the green op's manager, although I will checkout this week myself. (Sept 21) Jeremy Hough has contacted the manager at SCP to ensure cut-back continues.
04-03-20	Sink hole on Foden Lane	Andy Simpson / CE Highways / HSE	This location is placed on the capital schemes of repair where the barriers are placed around on the verge however, the drainage improvement over the little bridge is identified and details of the priority criteria is on the Cheshire east website.
22-07-20	Liaise with Cllr C Browne regarding speed reduction measures on Knutsford Road.	CPC / Cllr Browne / Cllr Goldsmith	ASAP Cllr Goldsmith has made internal request to CEC for a contact name for the Cheshire East Road Safety Executive Board.
16-09-20	Speed review of Chelford Road.		
21-07-21	Consider community events / initiatives	All Cllrs	02-03-2022
06-04-22	Installation of Christmas tree for 2022 11-05-22 Noted potential for Cherry Trees along Knutsford Road to be wrapped in Xmas illumination. Clerk to obtain quotes for this work and bring to council for approval 20-07-22	Clerk / Cllr Connor	20-07-22