



The Parish Clerk, 13 Heywood Close, Alderley Edge, Cheshire. SK9 7PP

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ANNUAL MEETING OF CHORLEY PARISH COUNCIL

Wednesday 08th May 2019

7.30pm at Lindow Community Primary School

MINUTES

Present: Cllr Richard Barraclough, Cllr Barry Durbar (Chair of Chorley Parish Council), Cllr Kim Maxwell & Cllr Margaret Rainey

Also Present – Ashley Comiskey Dawson (Clerk)

Public – None.

1) To elect a Chair to Chorley Parish Council and sign the declaration of acceptance of office. 19/37

Cllr Barraclough proposed, seconded by Cllr Maxwell to elect Cllr Durbar to Chair Chorley Parish Council.
Cllr Durbar accepted and signed the declaration of acceptance of office.

Resolved: Unanimously.

2) Apologies for absence: 19/38

Apologies received from Cllr Watkins.

3) To receive Declarations of interest and requests for dispensation to discuss, or discuss and vote on a matter in which a Member or co-opted Member has a Disclosable Pecuniary or non-pecuniary interest (DPI): 18/39

None.

4) Parishioner's attendance: Introduction and opportunity for attendees to share points of Parish interest & Open Forum- Comment and questions concerning items on this agenda may be put to the Council by the public during this period. The maximum time allotted for public speaking is 15 minutes: 19/40

None.

5) To elect a Vice-Chair to Chorley Parish Council and sign the declaration of acceptance of office. 19/41

Cllr Maxwell proposed, seconded by Cllr Rainey to elect Cllr Barraclough to vice chair Chorley Parish Council. Cllr Barraclough accepted and signed the declaration of acceptance of office.

Resolved: Unanimously.

6) To elect a Chair to the Councils Planning committee. 19/42

Cllr Durbar proposed, seconded by Cllr Maxwell to elect Cllr Rainey to Chair the parish council planning committee.

Resolved: Unanimously.

7) Appointments to areas of responsibility 19/43

- i. **CHALC** – Cllr Durbar
- ii. **Lindow Trust** – Cllr Rainey.

Cllr Maxwell proposed, seconded by Cllr Durbar that Cllr Rainey be appointed to the Lindow Trust by Chorley Parish Council for the next four years.

Resolved: Unanimously.

- iii. **The Police Forum** – Cllr Durbar
- iv. **Footpaths and Tree Warden** – Cllr Barraclough
- v. **Highways** – Cllr Watkins
- vi. **Chorley Chat /Website** – Cllr Watkins / Clerk
- vii. **Airport Liaison** – Cllr Rainey

- viii. **Planning** – All members of CPC
- ix. **BEACON (Bollin Environmental Action and Conservation)** – Cllr Rainey

8) To approve and sign the Minutes of the meeting held on the 17th April 2019: 19/44

Cllr Maxwell proposed, seconded by Cllr Durbar to approve and sign the minutes of the CPC meeting held on 17th April 2019.

Resolved: Unanimously.

9) Matters Arising 19/45

- i. Cemetery Gatehouse – Peaks and Plains interest. – No Update
- ii. Complaint from resident re: excessive road noise from patching work carried out by CEC. – A resident has complained to CE that following the recent re-patching work along Knutsford Road, whilst vehicle noise is reduced when travelling over the new patches, there is a great deal of vibrational noise where a vehicle crosses the transition from newly tarmacked to non-patched areas of the road.

10) Highways Issues 19/46

- i. Consolidated List attached as a separate spreadsheet. – Updated

Cllr Barraclough enquired as to the progress of the connection work to the drain outside of Avocet Steel. The Chair and clerk have received an update from highways indicating that the connection work is now imminent. Noted that councillors would check gullies in and around the area and report blocked gullies to the clerk to forward works orders to CE Highways for gully clearance.

Noted CPC will add the noise disturbance from Knutsford Road onto the highways list.

The street light work was continuing and the clerk circulated a report from Simon Wallace indicating that the works were ongoing he would be sending an engineer to attend the site to check on progress. The columns on Chelford Road required traffic management in place and the three concrete columns along Knutsford Road are programmed in for replacement. Cllr Durbar will locate the existing information regarding the current streetlight specifications and forward to the clerk to send to Simon Wallace.

11) To Review the Council's level of insurance provision. 19/47

Noted that this was the 2/3 year deal entered into with Zurich Municipal the clerk has updated Zurich with any recent changes to inventory.

12) To review and agree the Parish Council's 2019/20 Risk Assessment. 19/48

Cllr Maxwell proposed, seconded by Cllr Durbar to agree the updated 2019/20 CPC risk assessment.

Resolved: Unanimously.

13) To receive and respond to the internal auditors report. 19/49

It was unanimously agreed to accept the internal auditors report without a vote.

14) To review the Council's Standing Orders. 19/50

Cllrs unanimously agreed, without a vote, that the Standing orders did not need to be reviewed at present, as they had only recently been adopted.

15) To review the Council's Financial Regulations. 19/51

Cllrs unanimously agreed, without a vote, that they were satisfied with the current CPC Financial Regulations.

16) To appoint an Internal Auditor. 19/52

Cllrs agreed to retain the services of JDH Business Services as the internal auditor.

17) To review the council asset register. 19/53

Cllrs had reviewed the asset register and agreed that it was currently up to date.

18) Planning

1) Decided List: 19/54

- a) 19/1184M – Land at 60 Knutsford Road, Alderley Edge SK9 7SF – Demolition of stables and construction of a new dwelling. – **Awaiting Decision.**

2) New Applications: 19/55

19/2158M – 1 Carr Lane, Alderley Edge SK9 7SL – Construction of glazed link between house and garage and conversion of garage into habitable accommodation.

Weekly planning lists – circulated by email

19) Finance 19/56

- i. Cash Book and Bank Reconciliation for financial year 2019/20 to be agreed and signed
- ii. Order of payment of accounts & Cheques for May & June 2019 to be agreed and signed

Cllr Maxwell proposed, seconded by Cllr Durbar, to agree the cash book and bank reconciliation and agree and sign the order of accounts for payment totalling £1026.99 for May and June 2019.

Resolved: Unanimously.

20) Notices & Correspondence 19/57

- i. All correspondence has been circulated to all councillors either by hand or via email
- ii. Concern had been raised by residents that Upcast Lane could be converted to a one way system – CPC to investigate this via CE Highways.
- iii. It was felt necessary to attempt to recruit some further councillors onto CPC and that, in the past, a leaflet drop had been successful and it was decided to attempt another leaflet drop. Cllrs Maxwell and Rainey to meet and discuss.
- iv. It was felt prudent for the clerk to follow up with PCSO James Morris regarding the latest tranche of SID data had been circulated indicating a woeful disregard for the 30mph limit along Knutsford Road, and seek his assistance in escalating this to the Highways department. – Potentially contact Great Warford Parish Council to see if they would back up CPC and what their thoughts were.

21) Date of next meeting 19/58

The next CPC meeting would be held on 03rd July 2019.

Meeting closed at 8:35pm

Chairman of Chorley Parish Council
Cllr B Durbar
08th May 2019