



The Parish Clerk, 13 Heywood Close, Alderley Edge, Cheshire. SK9 7PP

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MEETING OF CHORLEY PARISH COUNCIL

Wednesday 22nd July 2020

7.30pm at The Emerson Suite, Festival Hall, Alderley Edge

MINUTES

Present: Cllr Richard Barraclough, Cllr Barry Durbar (Chair of Chorley Parish Council), Cllr Helen Keefe & Cllr Simon Watkins

Also Present – Ashley Comiskey Dawson (Clerk)

1) Apologies for absence and to accept Coronavirus as a reason for absence until May 2021: 20/031

No apologies received.

Cllr Durbar proposed, seconded by Cllr Watkins to accept Coronavirus as a reason for absence until May 2021.

Resolved: Unanimously.

2) To receive Declarations of interest and requests for dispensation to discuss, or discuss and vote on a matter in which a Member or co-opted Member has a Disclosable Pecuniary or non-pecuniary interest (DPI): 20/032

None.

3) Parishioner's attendance: Introduction and opportunity for attendees to share points of Parish interest & Open Forum-Comment and questions concerning items on this agenda may be put to the Council by the public during this period. The maximum time allotted for public speaking is 15 minutes: **20/033**

None.

4) To approve and sign the Minutes of the Parish Council meeting held on the 04th March 2020: 20/034

Cllr Durbar proposed, seconded by Cllr Watkins to approve and sign the minutes of the Parish Council meeting held on the 04th March 2020.

Resolved: Unanimously.

5) To receive a report from the PCSO. 20/035

There was no PCSO presence at the meeting, it is understood that PCSO Kerry Hancock is no longer covering Wilmslow West and Chorley. Noted that concerns were raised about speeding on Knutsford Road and Cllrs requested an update regarding the missing TRO's for the borough.

6) Matters Arising 20/036

- i. Update on new Chorley Boundary signage. – All new boundary signage is now installed; Cllrs are pleased with the look of the new signs which accent Chorley's distinctiveness.
- ii. Update on cemetery gatehouse. – No new update.

7) Highways Issues 20/037

- I. Consolidated List attached as a separate spreadsheet. – Updated
- II. Update on Chorley Street Lighting. – The upgrade of all Chorley's street lighting has now been completed to LED. The clerk has contacted ENW and a new supply certificate has been issued to the energy supplier, the reflection in the bills has already been realised in July with a 70% reduction in costs. The total reduction in usage has been from circa 5,100Kwh per annum to circa 1,500Kwh per annum.
- III. The Grid outside Avocet steel is still blocked – clerk will contact Jeremy Hough.
- IV. White lining on Dingle Avenue still not completed. – Clerk will raise new works order.
- V. School signs on Knutsford Road – Councillors resolved to instruct the clerk to liaise with CE Highways with a view to purchasing some new School Signs from CPC budget.

- VI. Alderley Edge has managed to get a new 20mph speed limit imposed on London Road, CPC to liaise with Cllr C Browne to see how this was achieved.

- 8) **MOTION:** To sign section 1 - the annual governance statement 2019/20 of the year end 31st March 2020 Annual return. **20/038**

Cllr Durbar proposed, seconded by Cllr Keefe to approve and sign section 1 - the annual governance statement 2019/20 of the year end 31st March 2020 Annual return.

Resolved: Unanimously.

- 9) **MOTION:** To sign section 2 – the accounting statements 2019/20 of the year end 31st March 2020 Annual return. **20/039**

Cllr Durbar proposed, seconded by Cllr Keefe to approve and sign section 2 – the accounting statements 2019/20 of the year end 31st March 2020 Annual return.

Resolved: Unanimously.

- 10) **To Review the Council's level of insurance provision. 20/040**

Cllrs discussed the level of Insurance provision and were satisfied with the current level in place.

- 11) **To review and agree the Parish Council's 2020/21 Risk Assessment. 20/041**

Cllr Watkins proposed, seconded by Cllr Durbar to agree the Parish Council's 2020/21 Risk Assessment.

Resolved: Unanimously.

- 12) **To receive and respond to the internal auditors report. 20/042**

Councillors reviewed the internal auditors report and agreed to review the issue raised regarding Purchase Order numbers along with the review of the financial regulations at a later meeting.

- 13) **To review the Council's Standing Orders. 20/043**

Councillors were satisfied with the current Standing Orders and agreed, without a vote to dispense with the item.

- 14) **To review the Council's Financial Regulations. 20/044**

Councillors agreed, without a vote to defer the item to the next meeting and review the Financial Regulations and address the internal auditors point regarding a purchase order system.

- 15) **To appoint an Internal Auditor. 20/045**

Cllr Durbar proposed, seconded by Cllr Barraclough to appoint JDH Business Services as their internal auditor for the year.

Resolved: Unanimously.

- 16) **To review the council asset register. 20/046**

Some amendments were made to the asset register with regards items which had been disposed of; their original value will be recorded in a separate column. The Updated Assets register will be uploaded to the website.

- 17) **To review the Parish Councils project list for 20/21. 20/047**

Councillors review the projects list for 20/21 and some items were added or removed, this list will now be uploaded to the website.

- 18) **To discuss the potential installation of a new Plaswood weatherproof bench on Chelford Road between the cemetery and Alderley Edge boundary up to the value of £400.00. 20/048**

Councillors were not in favour of installing a new bench on Chelford road and it was agreed, without a vote, to dispense with this item.

19) Planning

- 1) **Decided List: 20/049**

- a) 19/5433M 51 Knutsford Road, Alderley Edge SK9 7SH – Demolition of single storey side and rear extension, construction of new single storey rear extension, two storey side extension and new front porch with associated works and alterations. – **Approved with conditions.**

- b) 20/0729M – Trafford House Farm, Beswicks Lane, Alderley Edge SK9 7SN – Construction of 1no. Two-storey replacement dwelling and double garage. **Awaiting Decision.**
- c) 20/2104M 63, KNUTSFORD ROAD, ALDERLEY EDGE, ALDERLEY EDGE, CHESHIRE, SK9 7SH - Variation of condition 2 on approval 19/5053M. **Awaiting Decision.**
- d) 20/2172M Oswald Farm Mews, CHELFORD ROAD, ALDERLEY EDGE, SK9 7TJ - Prior Notification of change of use of agricultural building to dwelling. **Awaiting Decision.**

2) New Applications: 20/050

- a) 20/2468M - Land to which the application relates is, Field adjacent to Birch House, Gore Lane, Alderley Edge, SK9 7SP - Proposed PV Ground Mounted Solar Panel Installation.

Chorley Parish Council have no objection to this application for the installation of Solar Panels. CPC support the introduction of renewable energy sources. Following our comments submitted on the 15th July to the application 20/2468M we have been contacted by a local resident to inform us that the Solar Panels were fitted on the 7th July this despite the decision on the application not being due until the 11th August.

Cadent also requested that no work be carried out until a survey had been done until 21 days from the 30th of June. Could you please comment on this back to CPC.

It has also been pointed out that a Swimming Pool is being dug in the field to the rear of the White House by the owners of Birch House, this is agricultural land within the Green belt so could you clarify whether planning permission is required or is this permitted development

- b) 20/2738M - THE BUNGALOW, FIELDS FARM GREEN LANE, ALDERLEY EDGE, CHESHIRE, SK9 7UW – Detached garden store with garages, porch canopy and external alterations.

Chorley Parish Council have no objection to the planning application, however the detached garden store does seem large compared to the size of the bungalow. Although large it is at least screened from the Lane and public footpath.

Weekly planning lists – circulated by email

20) Finance 20/051

- i. Cash Book and Bank Reconciliation for financial year end 2019/20 to be agreed and signed

Cllr Watkins proposed, seconded by Cllr Durbar to agree and sign the Cash Book and Bank Reconciliation for financial year end 2019/20 and submit the certificate of exemption to the External Auditor.

Resolved: Unanimously.

- ii. Cash Book and Bank Reconciliation for financial YTD 2020/21 to be agreed and signed

Cllr Durbar proposed, seconded by Cllr Keefe to agree and sign the Cash Book and Bank Reconciliation for financial YTD 2020/21

Resolved: Unanimously.

- iii. Retrospective approval for order of payment of accounts and cheques for April, May and June 2020 to be agreed and signed.

Cllr Keefe proposed, seconded by Cllr Durbar to agree and sign, retrospectively, the order of payment of accounts and cheques for April - £382.00, May and June - £1260.13 (2020).

Resolved: Unanimously.

- iv. Order of payment of accounts & Cheques for July and August 2020 to be agreed and signed

Cllr Keefe proposed, seconded by Cllr Durbar to agree and sign the order of payment of accounts and cheques for July and August 2020 totalling £748.35.

Resolved: Unanimously.

21) Notices & Correspondence 20/052

- i. All correspondence has been circulated to all councillors either by hand or via email
- ii. Meeting with the PCC to be held by Skype on 30th July at 6:30pm.
- iii. Correspondence received from a member of the public with regards to Ten Acres Farm on Foden Lane.

22) Date of next meeting **20/053**

Wednesday 16th September 2020.

Meeting closed at 8:33pm

**Chairman of Chorley Parish Council
Cllr B Durbar
22nd July 2020**

Date Raised	Action	Cllr / Officer Responsible	Target Date for completion
22-07-20	Update on missing TRO's from Ward Councillors	Cllr MacFarlane / Cllr Goldsmith / Cllr Crane	ASAP
19-04-16	Use of Cemetery Gatehouse	Cllr Durbar / MacFarlane	ASAP
22-07-20	White lining on Dingle Avenue	Clerk / Jeremy Hough	ASAP
01-10-17	Foden Lane - Flooding	Andy Wilson CE Flood Risk	ASAP
01-06-18	Foden Lane - Bracken (Regular cutting by CE over three years)	CE LHO - Jeremy Hough	On Going
04-03-20	Sink hole on Foden Lane	Jeremy Hough / CE Highways / HSE	On Going
??	Grid outside Avocet Steel - Flooding Brook Lane RAB - UU pipe connection	UU / CE Highways	ASAP
04-03-20	School Sign Installation - Knutsford Road CPC to purchase new signs	Cllr Durbar / CE Highways - N. Maltese / clerk	ASAP
22-07-20	Liaise with Cllr C Browne regarding speed reduction measures on Knutsford Road	CPC / Cllr Browne	ASAP